

# INDIANA

The Federal Post Card Application (FPCA) is the primary form for requesting registration and/or an absentee ballot from your local election official. **Read all instructions printed below and on the FPCA before completing and signing your application.**

# FEDERAL POST CARD APPLICATION

# REGISTRATION AND ABSENTEE BALLOT REQUEST - FEDERAL POST CARD APPLICATION (FPCA)

APPLICATION FOR STATE OF

COUNTY OF

CITY OR TOWNSHIP OF

\$

I REQUEST ABSENTEE BALLOTS FOR ALL ELECTIONS IN WHICH I AM ELIGIBLE TO VOTE.

## 1. APPLICANT INFORMATION (See instruction 1.)

a. TYPED OR PRINTED NAME (Last, First, Middle Initial)

b. SEX c. RACE

d. DATE OF BIRTH

e. SOCIAL SECURITY NUMBER

f. OTHER IDENTIFICATION NO. (passport, ID card)

M M D D Y Y

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## 2. I LAST VOTED or PLACE OF LAST REGISTRATION (Do not leave this section blank. See instructions.)

a. YEAR b. COUNTY, CITY, OR TOWNSHIP

(A)

c. STATE d. VOTER REGISTRATION NO. (if known)

## 3. VOTING RESIDENCE (For military, legal residence. For overseas civilians, last residence in U.S. IF USING RURAL ROUTE, SEE INSTRUCTIONS.)

a. LAST DATE OF RESIDENCY

M M D D Y Y

b. NUMBER AND STREET (Do not use Post Office Box)

c. CITY, TOWN OR VILLAGE

(B)

d. STATE

e. COUNTY OR PARISH

f. ZIP CODE (9 -digit, if known)

## 4. MAIL ABSENTEE BALLOT TO: (Mailing address where you want the ballot to be sent.)

(C)

## 5. YOUR FAX NUMBER (If this application is faxed, include all international prefixes. See instructions.)

## 6. POLITICAL PARTY AFFILIATION (This information is required by most states to send you a ballot for primary elections. See instructions.)

## 7. REMARKS (Provide additional information which will assist local election officials in determining your eligibility to register and vote. See Instructions.)

## 8. AFFIRMATION BY APPLICANT

X only one: a, b, c or d

I swear/affirm, under penalty of perjury, that I am: (See Instructions)

a. a member of the Uniformed Services or merchant marine on active duty, or an eligible spouse or dependent.

b. a U.S. citizen temporarily residing outside the U.S.

c. a U.S. citizen overseas by virtue of employment or accompanying spouse or dependent.

d. other U.S. citizen residing outside the U.S.

e. I am a U.S. citizen, eligible to vote in the above jurisdiction, and subscribed to any required state/local oath or statement.

f. I have not been convicted of a felony or other disqualifying offense or been adjudicated mentally incompetent, or if so, my voting rights have been reinstated.

g. I am not registering, requesting a ballot, or voting in any other jurisdiction in the U.S.

h. The information on this form is true and complete.

i. SIGNATURE OF APPLICANT

j. DATE

X

(F)

M M D D Y Y

## 9. WITNESS/NOTARY ADDRESS AND SIGNATURE

(If required by state law)

DATE SIGNED

M M D D Y Y

The information contained herein is for official use only. Any unauthorized release of this information may be punishable by law.

## Application Instructions

Circled letters on the form above correspond to the instructions below. **You must complete all shaded areas.**

**A.** Do not leave blank. Enter “N/A” if not applicable or if you are a first time voter.

**B.** Provide the complete street address of your Indiana voting residence. A post office box is not sufficient. If your address includes a rural route or star route or if you were a homeless or mobile voter, describe the location of this address in Item 7. For example: “on Highway \_\_\_\_\_, 2 miles past Highway \_\_\_\_\_, across the street from the \_\_\_\_\_ gas station.” This address must be different from the one provided in Item 4 and must be within the county where you claim legal voting residence.

**C.** Print the complete address where you want your ballot sent - usually your current mailing address. It must be different from the address you provided in Item 3.

**D. If you do not list a party affiliation, you cannot vote in primary elections.** You must indicate your political

party affiliation when applying for a primary ballot. (Example: Democrat, Republican) or write “none” in Item 6 of the FPCA. Political party affiliation is not required if you request absentee ballots only for general elections, school board elections or public questions voted the same day as the primary election. If you are currently registered and want to change your political party choice or you have previously declined to indicate a political party and you now want to vote in a primary election, you must submit a completed FPCA which includes your new political party choice to the local election official not later than 29 days before the election. Under some circumstances, your completed FPCA including a new political party choice may be processed if it arrives not later than 10 days before the primary election.

**E.** Check ONE box.

**F.** The applicant must sign and date the FPCA for it to be processed by the local election official.

## I. UNIFORMED SERVICES

### A. Who Can Do It

These procedures apply to persons who are U.S. citizens, residents of Indiana and members of the Uniformed Services and their family members. Uniformed Services are defined as the U.S. Armed Forces, merchant marine, commissioned corps of the Public Health Service and the National Oceanic and Atmospheric Administration.

### B. When To Do It

You may use a single FPCA to request ballots for all primary, special and general elections in a calendar year (for local, state and Federal offices).

(1) **To register and request an absentee ballot**, send a completed FPCA to the clerk of the local circuit court so that it arrives not later than 29 days before the election. Under some circumstances, your registration may be processed if it arrives not later than 10 days before the election.

**If you are already registered and only wish to request an absentee ballot**, send a completed FPCA to the clerk of the local circuit court so that it arrives not later than 8 days before the election.

(2) Return your voted ballot to the local circuit court clerk in time for the clerk to deliver the ballot to the appropriate precinct election board (for counting) before the close of polls on election day. It is recommended that you return your voted ballot so that it arrives by the Saturday before the election.

Local election officials mail ballots beginning 45 days before primary and general elections and 32 days before special elections.

If you are outside the U.S. and have not received your state ballot in a timely manner, use the Federal Write-In Absentee Ballot. See instructions in Chapter 2, page 12, and Section I. E.

### C. Oath/Witness Requirements

No registration or voting materials are sworn to or witnessed. By signing a registration form, you are swearing that “to the best of my belief and knowledge, I am a U.S. citizen, at least 18 years of age, and have resided in the precinct for 30 days.”

## D. Electronic Transmission of FPCAs and Ballots

- Indiana allows you to send the FPCA for registration and absentee ballot by fax. After faxing, submit the FPCA by mail.
- In emergency situations declared by the President, Congress, or the Presidential designee under the *Uniformed and Overseas Citizens Absentee Voting Act*, Indiana allows you to receive the blank ballot by fax.
- In emergency situations declared by the President, Congress, or the Presidential designee under the *Uniformed and Overseas Citizens Absentee Voting Act*, Indiana allows you to return the voted ballot by fax.

Please refer to Appendix C for specific instructions when transmitting election materials electronically. Use only the following numbers:

DSN 223-5527

(703) 693-5527

1-800-368-8683

## E. Special Write-in Absentee Ballot

Indiana provides a state special write-in absentee ballot available not earlier than the first Monday in June and not later than 45 days before a general election if you are outside the U.S. on general election day. This ballot is available if you cannot vote and return a regular absentee ballot by normal mail delivery.

This ballot includes statewide offices and state public questions. Vote this ballot by writing in the name of a political party or the name of a candidate for each office and by checking “yes” or “no” on the public questions.

Use the FPCA to request this state special write-in absentee ballot. All normal deadlines apply. The regular absentee ballot will be mailed to you as soon as it is available. Vote and return all ballots you receive. The state special write-in absentee ballot will be voided if local election officials timely receive your regular absentee ballot.

Instructions continue in Section III: Uniformed Services & Civilians Outside U.S.

## II. CIVILIANS OUTSIDE U.S.

### A. Who Can Do It

These procedures apply to persons who are U.S. citizens, residents of Indiana and overseas citizens. The term “overseas citizens” means a U.S. citizen who resides outside the U.S. and (but for such residence) would be qualified to vote in Indiana.

- Indiana residents temporarily residing outside the U.S. (for local, state and Federal office ballots)
- overseas citizens (for Federal office ballots only)

### B. When To Do It

You may use a single FPCA to request ballots for all primary, special and general elections in a calendar year.

(1) **To register and request an absentee ballot**, send a completed FPCA to the clerk of the local circuit court so that it arrives not later than 29 days before the election. Under some circumstances, your registration may be processed if it arrives not later than 10 days before the election.

**If you are already registered and only wish to request an absentee ballot**, send a completed FPCA to the clerk of the local circuit court so that it arrives not later than 8 days before the election.

(2) Return your voted ballot to the local circuit court clerk in time for the clerk to deliver the ballot to the appropriate precinct election board (for counting) before the close of polls on election day. It is recommended that you return your voted ballot so that it arrives by the Saturday before the election.

Local election officials mail ballots beginning 45 days before primary and general elections and 32 days before special elections.

If you have not received your state ballot in a timely manner, use the Federal Write-In Absentee Ballot. See instructions in Chapter 2, page 12, and Section II. E.

### C. Oath/Witness Requirement

No registration or voting materials are sworn to or witnessed. By signing a registration form, you are swearing that “to the best of my belief and knowledge, I am a U.S. citizen, at least 18 years of age, and have resided in the precinct for 30 days.”

### D. Electronic Transmission of FPCAs and Ballots

- Indiana allows you to send the FPCA for registration and absentee ballot by fax. After faxing, submit the FPCA by mail.
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Instructions continue in Section III: Uniformed Services & Civilians Outside U.S.

## III. UNIFORMED SERVICES & CIVILIANS OUTSIDE U.S.

### A. Bars to Registration and Voting

Persons currently imprisoned following conviction for a crime are prohibited from voting.

### B. Cancellation of Registration

Registration is canceled upon receipt of written request for cancellation by the voter.

## C. Action on Registration Requests

Separate notice of registration is sent following processing of your application.

## D. Action If Registration Is Denied

Specific appeal procedures exist for denial of registration. Consult a legal assistance officer or civilian counsel.

## E. Where To Send It

Mail the FPCA to the County Voter Registration Officer, county of voting residence, as listed below:

County	County Seat	Zip Code
Adams	Decatur	46733-1694
Allen	Fort Wayne	46802-1713
Bartholomew	Columbus	47202-0924
Benton	Fowler	47944-1556
Blackford	Hartford City	47348-2295
Boone	Lebanon	46052-2100
Brown	Nashville	47448-0085
Carroll	Delphi	46923-1566
Cass	Logansport	46947-3192
Clark	Jeffersonville	47130-4090
Clay	Brazil	47834-0033
Clinton	Frankfort	46041-1993
Crawford	English	47118-0375
Daviess	Washington	47501-2795
Dearborn	Lawrenceburg	47025-1999
Decatur	Greensburg	47240-2090
De Kalb	Auburn	46706-0230
Delaware	Muncie	47305-1627
Dubois	Jasper	47546-3088
Elkhart	Goshen	46526-3701
Fayette	Connersville	47331-0607
Floyd	New Albany	47150-1056
Fountain	Covington	47932-0183
Franklin	Brookville	47012-1486
Fulton	Rochester	46975-0502
Gibson	Princeton	47670-1507
Grant	Marion	46952-4055
Greene	Bloomfield	47424-0229
Hamilton	Noblesville	46060-2233
Hancock	Greenfield	46140-2320
Harrison	Corydon	47112-1155
Hendricks	Danville	46122-0599
Henry	New Castle	47362-1044
Howard	Kokomo	46904-4535
Huntington	Huntington	46750-2896
Jackson	Brownstown	47274-0122
Jasper	Rensselaer	47978-2892
Jay	Portland	47371-2195
Jefferson	Madison	47250-3594

County	County Seat	Zip Code
Jennings	Vernon	47282-0385
Johnson	Franklin	46131-0451
Knox	Vincennes	47591-2022
Kosciusko	Warsaw	46580-2788
LaGrange	LaGrange	46761-1896
Lake	Crown Point	46307-1934
La Porte	La Porte	46350-3401
Lawrence	Bedford	47421-3848
Madison	Anderson	46015-1588
Marion	Indianapolis	46204-3355
Marshall	Plymouth	46563-1762
Martin	Shoals	47581-0120
Miami	Peru	46970-0184
Monroe	Bloomington	47402-3865
Montgomery	Crawfordsville	47933-0768
Morgan	Martinsville	46151-1556
Newton	Kentland	47951-0049
Noble	Albion	46701-1092
Ohio	Rising Sun	47040-0185
Orange	Paoli	47454-1321
Owen	Spencer	47460-0146
Parke	Rockville	47872-1781
Perry	Tell City	47586-2832
Pike	Petersburg	47567-1298
Porter	Valparaiso	46383-5555
Posey	Mount Vernon	47620-1897
Pulaski	Winamac	46996-1317
Putnam	Greencastle	46135-0546
Randolph	Winchester	47394-0230
Ripley	Versailles	47042-0177
Rush	Rushville	46173-0429
St Joseph	South Bend	46601-1701
Scott	Scottsburg	47170-1852
Shelby	Shelbyville	46176-0198
Spencer	Rockport	47635-0012
Starke	Knox	46534-1197
Steuben	Angola	46703-1945
Sullivan	Sullivan	47882-1592
Switzerland	Vevay	47043-1128
Tippecanoe	Lafayette	47901-1360
Tipton	Tipton	46072-1900
Union	Liberty	47353-1396
Vanderburgh	Evansville	47708-1828
Vermillion	Newport	47966-0008
Vigo	Terre Haute	47807-3472
Wabash	Wabash	46992-3175
Warren	Williamsport	47993-1198
Warrick	Boonville	47601-1596
Washington	Salem	47167-2098
Wayne	Richmond	47374-4200
Wells	Bluffton	46714-2091
White	Monticello	47960-0350
Whitley	Columbia City	46725-2051

***Stand Up, Be Proud, Make The Difference “VOTE”***

by TSgt Lynn Marie Poland-Merler, USAFR, Kokomo, Indiana